

The New Business IT Checklist

10 things to sort out before (or right after) you launch

Starting a business means a hundred things competing for your attention — IT is usually the one that gets bolted on later, in a panic, after something breaks. Here's what to have in place from day one.

1. A proper domain & business email

Not a free Gmail address. `you@yourbusiness.co.uk` looks credible and protects your brand name before someone else takes it.

2. A website that actually works on mobile

Most new customers will find you on their phone. Slow, broken, or missing entirely — all three cost you sales before you even know it.

3. Secure, managed hosting

Cheap shared hosting is where websites go down at the worst possible moment. Look for UK-based hosting, SSL included, and daily backups as standard.

4. A real business phone system

A personal mobile number on your website ages badly. A VoIP system gives you call routing, voicemail-to-email, and a number that stays with the business — not you personally.

5. Automated, tested backups

Not "it's on the laptop." If your laptop is stolen or your hard drive fails, you need a same-day recovery plan for your files, invoices, and customer data.

6. Basic cybersecurity from day one

Antivirus, firewall, and security patching aren't optional extras — new businesses are a common target precisely because they're assumed to have none of this.

7. Somewhere to log IT documentation

Passwords, network setup, software licenses — write it down properly (securely) so it's not all locked in one person's head.

8. A plan for hardware & software procurement

Buying ad hoc, whatever's cheapest that week, tends to cost more long-term in compatibility issues and early replacements. A little guidance up front saves a lot later.

9. Network & WiFi that's actually set up properly

Router out of the box, default password, one shared network for guests and business systems — all common and all avoidable risks.

10. Someone to call when it breaks

Not "a mate who's good with computers" — an actual support line with a response time, so a broken laptop is an afternoon's inconvenience, not a week of lost trading.

Doing all this yourself typically runs £300+/month once you add it up.

EB IT Support's Startup Bundle covers all ten of the above for one fixed monthly cost — **£100/month or £1,000/year** — with unlimited remote support and no setup fees.

See what's included → eb-it.uk/services/startup-bundle

☎ 01205 627240 · ✉ support@eb-it.uk

EB IT Support LTD · Boston Enterprise Centre, Venture Way, Boston, PE21 7TW